 COVID - 19 RELATED RENT DEFERRAL REQUEST

|  |
| --- |
| **APPROVAL** |
| TODAY’S DATE: | PREPARED BY: |
| **BUILDING INFORMATION** |
| PROPERTY NAME: | APARTMENT NUMBER: |
| TENANT NAME(S): |
| NUMBER OF PEOPLE OCCUPYING UNIT:  | NUMBER OF ADULTS OCCUPYING UNIT: |
| RENT DEFERRAL AMOUNT REQUESTED:  | RENT DEFERRAL PERIOD: |
| **CURRENT RENT BREAKDOWN** |
| CURRENT RENT: | STORAGE: |
| PARKING: | OTHER: |
|  | **TOTAL MONTHLY CHARGE:** |
|  |  |
| **TENANT #1** |
| NAME: | HAVE YOU APPLIED FOR EI? |
| AMOUNT OF PAST INCOME: | CURRENT TOTAL INCOME: |
| NAME OF EMPLOYER: | EMPLOYER NUMBER: |
| WILL YOU RETURN TO WORK? | IF YES, WHEN WILL YOU BE RETURNING TO WORK? |
| **TENANT #2** |
| NAME: | HAVE YOU APPLIED FOR EI? |
| AMOUNT OF PAST INCOME: | CURRENT TOTAL INCOME: |
| NAME OF EMPLOYER: | EMPLOYER NUMBER: |
| WILL YOU RETURN TO WORK? | IF YES, WHEN WILL YOU BE RETURNING TO WORK? |
| **TENANT #3** |
| NAME: | HAVE YOU APPLIED FOR EI? |
| AMOUNT OF PAST INCOME: | CURRENT TOTAL INCOME: |
| NAME OF EMPLOYER: | EMPLOYER NUMBER: |
| WILL YOU RETURN TO WORK? | IF YES, WHEN WILL YOU BE RETURNING TO WORK? |
| **TENANT #4** |
| NAME: | HAVE YOU APPLIED FOR EI? |
| AMOUNT OF PAST INCOME: | CURRENT TOTAL INCOME: |
| NAME OF EMPLOYER: | EMPLOYER NUMBER: |
| WILL YOU RETURN TO WORK? | IF YES, WHEN WILL YOU BE RETURNING TO WORK? |
| **TENANT APPROVAL** |
| DO YOU GIVE CARRERA MC PERMISSION TO CONTACT YOUR EMPLOYER FOR AN EMPLOYMENT INCOME CONFIRMATION? |
| TENANT #1 |
| TENANT #2  |
| TENANT #3 |
| TENANT #4 |
| **MANAGEMENT APPROVAL** |
| CARRERA MC AGREES TO PROVIDE A TOTAL OF $ IN RENT DEFERRAL. |
| EFFECTIVE: | TERMS OF REPAYMENT: |
| END DATE: |
| DIRECTOR/VP APPROVAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE: |

NOTES: